

**ROOSEVELT TOWNSHIP
BOARD MEETING
April 9, 2018**

1. The meeting was called to Order at 7:00 pm by Chairman Chris Hewitt. Board members present: Chris Hewitt, Rick Hennes, & Ann Stafford, Clerk Bonnie Orton, & Treasurer Shirley Weyer.

The Flag Pledge was given.

2. Chris made a motion to approve the Agenda, 2nd by Ann, all approved, motion carried.
3. Chris made a motion to approve the Liquor License for JR Junction, 2nd by Ann, all approved, motion carried.
Chris made a motion to approve the Liquor License for Holy Family Activity Center, 2nd by Ann, all approved, motion carried.
4. The Minutes of the March 12, 2018, Board meeting were read by the Clerk. Motion by Chris to approve, 2nd by Ann. All approved, motion carried.
5. The March Treasurer's report was read.
The balance as of March 31, 2018 was \$280,948.17.
Motion by Chris to approve, 2nd by Ann. All approved, motion carried.
6. Chris made the motion for Deerwood Bank to be the designated town depository and checking account and Security Bank for savings, and to add Deputy Clerk Laura Nieman to the signing authority for Deerwood Bank and removing Sherlee Hewitt. Motion 2nd by Ann; all approved, motion carried.
7. Chris moved to approve claims as listed; 2nd by Rick, all in favor, motion carried.
8. Road & Equipment Report:
Equipment: Employee will redo the brakes on the tractor.
Roads: Rock was hauled to Cooley East to fix a washout caused by a frozen culvert. Rick and maintenance employee will meet to decide which roads will be maintained and added to the road mileage certification list.
A date for the spring road review will be set at the May meeting.

A closed meeting for the Road Maintenance Employee Review will be Monday, April 30, 2018 at the Town Hall beginning at 6pm. Clerk will post the meeting.
9. Chris moved to keep the Board Structure the same as the previous year:
Chair: Chris Hewitt, Vice-Chair: Ann Stafford, Co-Road Supervisors: Rick Hennes & Ann Stafford. Rick 2nd the motion, all approved, motion carried.

10. Chris moved to make no changes to Resolution #2017-04-10A, POLICY FOR THE COMPENSATION OF TOWN OFFICERS, 2nd by Ann, all approved, motion carried.
11. Chris moved to make no changes to Resolution #2017-04-10B, POLICY FOR REIMBURSEMENT OF TOWN OFFICERS, 2nd by Ann, all approved, motion carried.
12. No changes to the Authorizing Contracts for Interested Officers for work done outside of meetings at \$15 per hour.
13. Chris moved to accept Resolution #2018-04-9 Authorizing Contract with Interested Officers for Deputy Clerk, 2nd by Rick, all approved, motion carried.
Chris moved to approve 20 hours of training for Deputy Clerk through May, 2nd by Ann, all approved, motion carried.
Chris moved to approve Deputy Clerk to attend New Clerk Training in May, 2nd by Ann, all approved, motion carried.
14. Chris moved to make no changes to the spending limits on Resolution #2017-05-08 for Officers and Employee, 2nd by Ann, all approved, motion carried.
15. Chris made a motion to keep the Election Judge pay at \$15 per hour, 2nd by Ann, all in favor, motion carried.
16. Chris made the motion to retain Couri & Ruppe PLLP as the Township Attorney, 2nd by Ann, all in favor, motion carried.
17. Chris moved to designate Fund amounts for the 2019 Levy:

General Fund	\$ 50,000
Road & Bridge Fund	74,500
Fire Protection Fund	19,000
New Equipment/Gravel Fund	1,000
Ad Valorem Fund	54,000
Tax Abatement Fund	<u>31,500</u>
	\$ 230,000

Motion was 2nd by Ann, all approved, motion carried.
18. Chris moved to adopt the schedule for regular Board Meetings to remain the 2nd Monday of the month at 7 pm, 2nd by Ann, all approved, motion carried.
19. Chris made a motion for posting locations to remain at the Town Hall, Bear Trax, Pine Center Tire, & Garrison Family Foods; and that the publishing continue with Brainerd Dispatch, Mille Lacs Messenger, & Morrison County Record, 2nd by Ann, all approved, motion carried.
20. Chris made a motion to contract with Pine Center First Responders for \$1500, and Crisis Line & Referral Services for \$1000, and to donate \$100 to CWC Historical Society, \$100 to Pierz Summer Youth Activities, and \$200 to the CWC Fair; 2nd by Ann, all approved, motion carried.

21. The use of the Transfer Station will remain at a “call for appointment” status. The sign will be updated.

22. No Officers will attend the CWCATO at Ideal Town Hall on April 23.

23. Open Forum:

Discussion on disposing of a few small unwanted items in the Town Hall.

24. Planning & Zoning information from Crow Wing County

- None
- Timber Auction Results

25. Newsletter will be out soon.

26. Other Information:

- Crow Wing County Association of Township Officers, Ideal Town Hall, April 23th at 7 pm
- CWC Historical Society Annual Dinner & Fundraiser, April 24, 2017
- Garrison Fire & Rescue Annual Fireman’s Ball, April 29, Y-Club, Garrison
- MAT Scholarships for High School Juniors applications due May 1

**At 8:10 pm, Chris moved to adjourn, 2nd by Ann, all in favor, motion passed.
Meeting adjourned.**

Bonnie Orton
Roosevelt Township Clerk

Approved _____
Chris Hewitt, Chairman