

**ROOSEVELT TOWNSHIP
BOARD MEETING
May 14, 2018**

1. The meeting was called to Order at 7:00 pm by Chairman Chris Hewitt. Board members present: Chris Hewitt, Rick Hennes, & Ann Stafford, Clerk Bonnie Orton, & Treasurer Shirley Weyer.

Chris led the Flag Pledge.

2. Chris made a motion to move #12, Garrison Fire Contract, to #5 on the agenda and to add to the Road Report an update of the Gravel Shortage Contract, 2nd by Ann, all approved, motion carried.
3. The Minutes of the April 14, 2018, Board meeting were read by the Clerk. Motion by Chris, 2nd by Ann to approve with the correction of adding "to approve" to #4 - motion on minutes for approval. All approved, motion carried.
4. The April Treasurer's report was read.
The balance per bank statement as of April 30, 2018 was \$267,428.08.
Motion by Chris to approve, 2nd by Ann. All approved, motion carried.
5. Bruce Breun, Garrison Fire Chief, was in attendance to answer questions on the 2019-2020 Fire Contract. Among items discussed were services provided, how the charges were assessed, and fire extinguisher training. He offered the Fire Department to come to our Town Hall for extinguisher training and to have a fire to extinguish. The 2019-2020 Contract will be put on the June agenda for approval.
6. Chris made the motion to approve adjusting the 2018 beginning balance adding \$52.41, the amount of a check to be voided from November, 2017. Motion was 2nd by Ann; all approved, motion carried.
7. Chris moved to approve claims as listed; 2nd by Rick, all in favor, motion carried.
8. **Road & Equipment Report:**
Equipment: New cutting edges for grader. New tire and breaks on tractor.
Roads:
 - Quotes will be obtained for crack sealing on N. Platte Lake Rd and White Pine Road.
 - The beaver trapper has been contacted for the problem on Oxcart.
 - A raised culvert on Erskine has been repaired.
 - Frost boils on Forest Ridge are fine now.
 - A resident requested grading on the minimum maintenance part of Oxcart.
 - The contract with Dirt Doctor for replacing the gravel shortage was discussed.

Rick moved to replace clause #10 “Remedies” with #10 “Remedies” listed in the original Contract and to add that it is to be signed by May 29, 2018, or it will be sent to an attorney. Motion 2nd by Chris, all approved; motion carried.

- The spring Road Review date was set for May 24 at 6:30 am. It will be attended by Chris, maintenance employee, and clerk.

9. Planning & Zoning information from Crow Wing County

- Ryan James Edick, Poster Lane – accessory structure

10. Revised ATV Ordinance from CWC Land Services state two changes:

- ATV’s are allowed to operate on the extreme right-hand shoulder of all County roads.
- The speed limit is 30 mph (except the stretch on Co Rd 66 between Crosslake & Manhattan Beach stays at 20 mph).

11. CWC Future County Highway Projects for 2022 include CR 8, CR 113, & CR 138.

12. A handout of the Fire Extinguisher After Service Report was reviewed. All was in compliance and no issues to report. The recommendation of Fire Training was discussed. Clerk will get more information on this training.

13. A handout of the costs of updating the gov. office website was discussed. Cost of yearly maintenance is \$425 and updating costs range from \$595 to \$4,895 plus time spent by the clerk. Also discussed was the cost of building a new website on Wix. The Wix website is free except for the time spent by clerk to build it. The clerk will contact other township clerks and websites to research information as to the time needed to build the website, enter information, and any other costs that may incur.

14. Open Forum:

Rick is working on quotes for the new shed.

Resident complimented employee on quality of maintenance on Cooley East.

15. Other Information:

- Pre-Election Clerks Meeting, May 24, 6 pm, Land Services Meeting Rooms
- Emergency Management Training “Roles & Responsibilities in Disaster Situations”, Wednesday, May 30, 5:30 – 7:30 pm, CWC Land Services Building Meeting Room, Brainerd
- Township Legal Seminar, Couri & Ruppe Law Office, Thurs., June 14, Albertville City Hall; Sat., Sept 8, Rutledge City Hall (Pine County); Sat., Oct. 6, Cotton Town Hall (St. Louis County); Sat. Oct. 13, New Haven Town Hall (Olmsted County)

- **State Primary Elections: Tuesday, August 14, 2018**
- **State General Elections: Tuesday, November 6, 2018**

**At 8:43 pm, Chris moved to adjourn, 2nd by Ann, all in favor, motion passed.
Meeting adjourned.**

**Bonnie Orton
Roosevelt Township Clerk**

Approved _____
Chris Hewitt, Chairman