

**ROOSEVELT TOWNSHIP  
ANNUAL MEETING AGENDA  
MARCH 12, 2024**

1. Clerk calls meeting order
2. Flag Pledge
3. Election Results
4. Election of Moderator by the voters
5. Announce Agenda for Rest of Meeting
6. Minutes of 2023 Annual Meeting
7. 2023 Treasurer's Report
8. Board of Audit Report
9. Road Report
10. Financial Summary, Levy Proposals – Handouts
11. Motion for Levy of Town Taxes for Fiscal Year 2025
12. Motion for Poll Hours For 2025 Annual Election (3pm – 8 pm)
13. Motion for Location and Time of 2025 Annual Meeting
14. Discussion for Donations
  - 1<sup>st</sup> Responders
  - Crisis Line & Referral Service
  - CWC Historical Society
  - CWC Fair Association
  - Pierz Community Education Program
  - Mille Lacs Health System – Dennis Burr
  - Onamia Food Shelf
  - Garrison Food Shelf
  - Horizon Health Faith in Action – Pierz
  - NEW: PulsePoint – Brainerd Fire Department
  - NEW: Family Pathways
15. Discussion for Depositories of Town Funds
  - Deerwood Bank in Garrison – checking
16. Posting Locations, Publishing Notices
  - Town Hall, Bear Trax, & Pine Center Tire
  - Mille Lacs Messenger, Morrison County Record, & Brainerd Dispatch
17. Discussion of Salaries of Town Officers – Current as follows:
  - Meeting Pay, \$60 – Chair, \$50 – Supervisors, Clerk, Treasurer
  - Work outside of meeting - \$20/hour
  - Clerk Salary - \$600/month
  - Treasurer Salary - \$200/month
  - Election Judges Pay - \$20/hour
  - Moderator Pay - \$50 for annual meeting
  - Electronic Funds Transfers (EFT) will be done for the following:
    - Federal taxes (941) monthly
    - PERA payments monthly
    - State Taxes quarterly
    - VISA payment
18. History Books put into PDF file (approximately 1 hour for 1 book)
19. Elections – Hand Counting Discussion
20. Open Forum
21. Other information:
  - a. Standard Mileage Rate for 2024 - 67 Cents
22. Adjournment